



Havering

L O N D O N B O R O U G H

LICENSING SUB-COMMITTEE UPMINSTER TAP ROOM

AGENDA

11.00 am	Monday 17 December 2018	Council Chamber - Town Hall
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Members 3: Quorum 2

COUNCILLORS:

Philippa Crowder (Chairman)
Reg Whitney
Christine Vickery

**For information about the meeting please contact:
Victoria Freeman - 01708 4330862
victoria.freeman@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

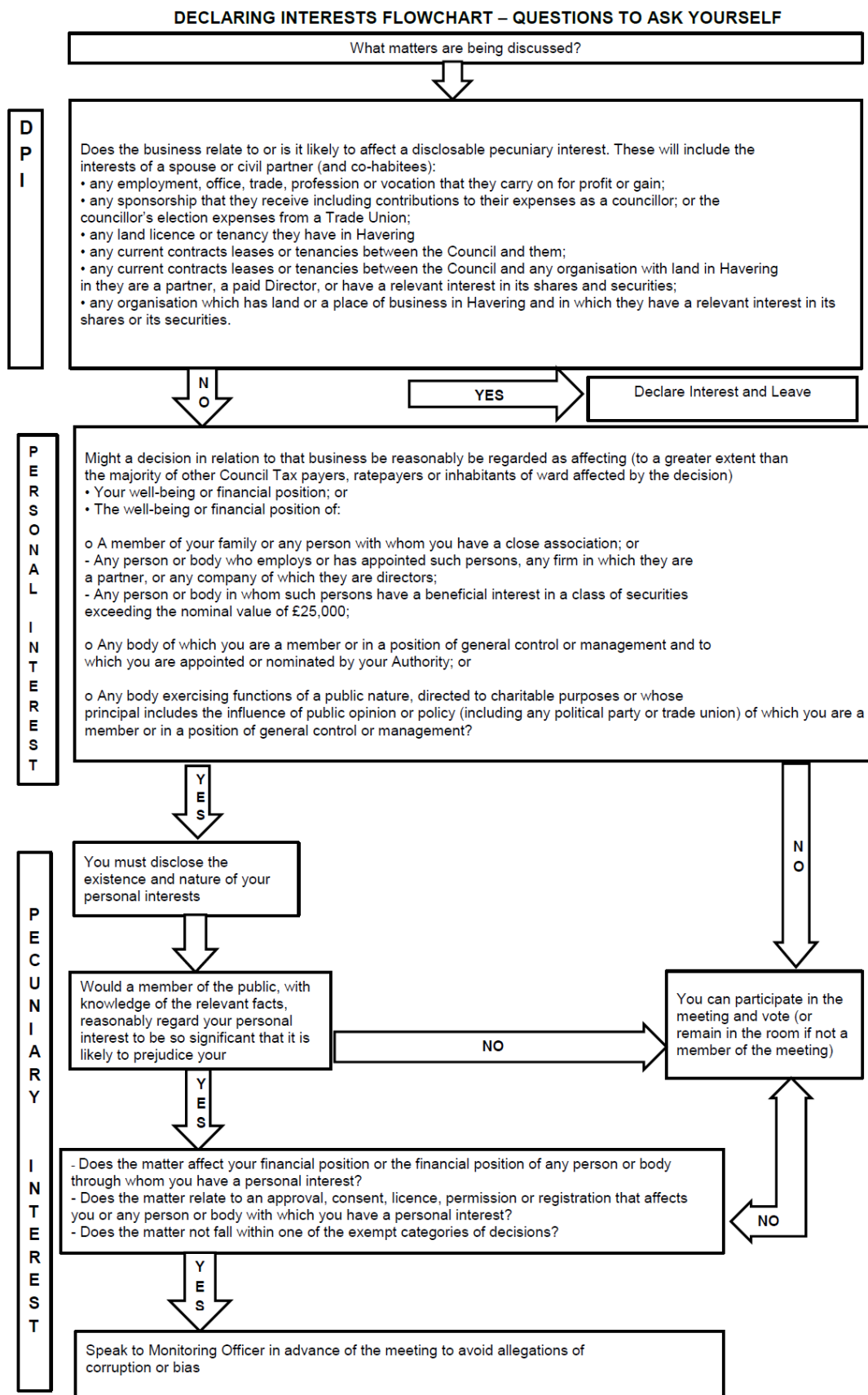
Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for hearing – Licencing Act 2003

5 APPLICATION TO VARY A PREMISES LICENCE - UPMINSTER TAP ROOM, 1B SUNNYSIDE GARDENS, UPMINSTER, RM14 3DT (Pages 7 - 40)

Andrew Beesley
Head of Democratic Services



LICENSING SUB-COMMITTEE

17 December 2018

REPORT

Subject Heading:

**Procedure for the Hearing:
Licensing Act 2003**

Report Author and contact details:

**Victoria Freeman – Democratic
Services Officer
01708 433862
victoria.freeman@onesource.co.uk**

Members are advised that, when considering an application to vary a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
 - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 5 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which

the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.

- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder;
Public safety;
The prevention of public nuisance; and
The protection of children from harm.

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

- 7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

- 8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

- 9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

10. Recording of proceedings:

- 10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

- 11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

LICENSING SUB-COMMITTEE

REPORT

Date 17 December 2018

Subject heading:

Upminster Taproom
1b Sunnyside Gardens, Upminster,
RM14 3DT

Variation Application

Report author and contact details:

Mr Kasey Conway, Licensing Officer
5th floor Mercury House
licensing@havering.gov.uk
01708 432555

This application for a variation to a premises licence is made by Mr Robert Knowles under section 34 of the Licensing Act 2003. The application was received by Havering's Licensing Authority 07th November 2018.

Geographical description of the area and description of the building

The premises is located on the corner of the junction where Sunnyside Gardens joins with St Marys Lane. There is a petrol station directly opposite that is licensed for the supply of alcohol and late night refreshment. Sunnyside Road is a terraced street with no other licensed premises apart from Upminster Tap Room and Shell Petrol Station.

A map of the area is attached.

Details of the application

Current premises licence hours:

Day	Start	Finish
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	23:00
Saturday	11:00	23:00
Sunday	11:00	23:00

Variation applied for:

Late Night Refreshment & Supply of alcohol		
Day	Start	Finish
Monday		
Tuesday		
Wednesday		
Thursday		
Friday	11:00	00:00
Saturday	11:00	00:00
Sunday		

Non-standard timings

Day	Start	Finish
Christmas Eve	11:00	00:30
Boxing Day	11:00	00:30
New Years Eve	11:00	00:30
Easter Thursday	11:00	00:30
Good Friday	11:00	00:30
Easter Monday	11:00	00:30
Bank Holiday Sundays	11:00	00:30
All Saints Day	11:00	00:30
St Georges Day	11:00	00:30
St Patricks Day	11:00	00:30

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the Friday 16th November 2018 edition of the Romford Recorder.

Summary

There were 0 representations against this application from interested persons.

There was 1 representation against this application from responsible authorities.
The representation was made by the Planning Authority.

* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Variation UPTAP

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Robert

* Family name

Knowles

* E-mail

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

☐ Yes ☒ No

Business name

Upminster TapRoom

If your business is registered, use its registered name.

VAT number

GB

219971377

Put "none" if you are not registered for VAT.

Legal status

Sole Trader

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

13,000

Section 3 of 18

VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒

Yes

☐

No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐

Yes

☒

No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

Upminster TapRoom (Land Registry address is Rear of 172 St Mary's Lane, Upminster - Postal Address is 1B Sunnyside Gardens, Upminster). The premises is situated to the rear of Opticians 172 St Marys Lane and access is gained 5 mtrs to the rear inside Sunnyside Gardens. It is a single story building sharing a party wall with Kushoom Bugh Indian Restaurant 170 St Marys Lane. We serve predominantly real ale, ciders and gins. There is no bar as all ale and cider is on gravity in a cool room so not pumped. Seating is arranged in order to promote conversation and phones are not allowed inside, we have a community feel. We are a small premise, with a limited choice of alcohol but that in itself attracts a mature and responsible clientele as its not available anywhere locally. We support everything local, local microbreweries, we employ local staff who are paid above the national minimum age and above living wage, use local trades people and support many schools, churches, businesses and local events.

We are in Campaign for Real Ale Good Beer Guide every year since opening. We are also CAMRA Pub of The Year for South East Essex and London Area since opening. This is judged on the quality of our drinks, style of management, community standing and involvement .

We were finalists in Havering Business Awards earlier this year.

We have regular events e.g. Beer & Cider Festivals, Animal Blessings (with local Reverends), Morris Dancers, Whisky Tasting Evenings, Gin Tasting Evenings.

I have never had any complaints about the Upminster Taproom Micropub and during the last 3 years I have had numerous TENS, also without complaint.

Section 4 of 18

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to
vary is successful?

Continued from previous page...		<input type="radio"/> Yes	<input checked="" type="radio"/> No
Section 5 of 18			
PROVISION OF FILMS			
See guidance on regulated entertainment			
<p>Will the schedule to provide films be subject to change if this application to vary is successful?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>			
Section 6 of 18			
PROVISION OF INDOOR SPORTING EVENTS			
See guidance on regulated entertainment			
<p>Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>			
Section 7 of 18			
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS			
See guidance on regulated entertainment			
<p>Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>			
Section 8 of 18			
PROVISION OF LIVE MUSIC			
See guidance on regulated entertainment			
<p>Will the schedule to provide live music be subject to change if this application to vary is successful?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>			
Section 9 of 18			
PROVISION OF RECORDED MUSIC			
See guidance on regulated entertainment			
<p>Will the schedule to provide recorded music be subject to change if this application to vary is successful?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>			
Section 10 of 18			
PROVISION OF PERFORMANCES OF DANCE			
See guidance on regulated entertainment			
<p>Will the schedule to provide performances of dance be subject to change if this application to vary is successful?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>			
Section 11 of 18			

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 12 of 18

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

TUESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

To extend the opening hours for the sale and consumption of alcohol at 1B Sunnyside Gardens

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Christmas Eve	11:00 to 00:30
Boxing Day	11:00 to 00:30
New Years Eve	11:00 to 00:30
Good Friday	11:00 to 00:30
Easter Monday	11:00 to 00:30
Bank Holiday Sundays	11:00 to 00:30
All Saints Day	11:00 to 00:30
St Georges Day	11:00 to 00:30
St Patricks Day	11:00 to 00:30
American Independence Day	11:00 to 00:30
Whole of December	11.00 to 00.30

Section 13 of 18

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption?

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Christmas Eve	11:00 to 00:30
Boxing Day	11:00 to 00:30

Continued from previous page...

New Years Eve	11:00 to 00:30
Good Friday	11:00 to 00:30
Easter Monday	11:00 to 00:30
Bank Holiday Sundays	11:00 to 00:30
All Saints Day	11:00 to 00:30
St Georges Day	11:00 to 00:30
St Patricks Day	11:00 to 00:30
American Independence Day	11:00 to 00:30
Whole of December	11.00 to 00.30

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Not Applicable

Section 15 of 18

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Christmas Eve	11:00 to 00:30
Boxing Day	11:00 to 00:30
New Years Eve	11:00 to 00:30
Good Friday	11:00 to 00:30
Easter Monday	11:00 to 00:30
Bank Holiday Sundays	11:00 to 00:30
All Saints Day	11:00 to 00:30
St Georges Day	11:00 to 00:30
St Patricks Day	11:00 to 00:30
American Independence Day	11:00 to 00:30
Whole of December	11.00 to 00.30

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The original end of day hours

☐ I have enclosed the premises licence

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Continued from previous page...

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I am aware of my responsibilities as the Designated Premises Supervisor, having gained my Personal Licence and in compliance with my duties:

- I implement a 'sensible drinking' policy and abide by the British & Pub Association (BBPA) code of irresponsible promotions to prevent crime and disorder.
- I undertake ongoing risk assessments and adhere to the BBPA guidance on fire precautions and safety in pubs to address public safety concerns
- I take steps to be pro-active and considerate as advised by the BBPA's notes on Licensed Property Noise Control to help prevent public nuisance.
- I have put into operation measures recommended by the Portman Group as well as complying with the council's limitations as to when children are allowed on the premises to protect children from harm.

b) The prevention of crime and disorder

I display 'Challenge 25' notices to remind customers they may be asked to show proof of age (passport, driving licence, or PASS -accredited card only). A notice is also displayed stating that zero tolerance will be applied to drug use and violent/ anti-social behaviour on the premises.

Information is displayed on the premises explaining what a unit of alcohol is and how it translates in practical terms to the drinks sold, together with information about the risks of drink driving and chronic drinking. All beer or cider is available in half pints and 1/3rd pints, stronger and ciders will be sold only in smaller quantities. Customers who appear to be intoxicated will not be served and told to leave.

An incident book is kept to log any refusals on the basis of no proof of age, intoxication or anti-social behaviour. All of the above is communicated to staff members during training, the notes for which are kept in the storeroom office for reference.

The premises are extensively monitored by CCTV. I have checked and note there does not appear to be a Pubwatch scheme locally, a scheme that we would definitely join. However we have started a Whatsapp group for local traders to keep each other informed of any potential incidents in the town. The group is successful and we have now forged links with Hornchurch Town Centre and are currently working with Collier Row to do the same there.

I employ specific measures to discourage binge drinking, for instance by providing chairs for most of my customers and by selling primarily real ale for approximately £4.00/pint. There has never been a 'happy hour' or similar drinks promotions. Through this, my micropub appeals to discerning, mature customers who are sensible about drinking. I would be happy to take further guidance from the local police in this matter and to take part in any campaigns promoting safe, sensible and social drinking.

c) Public safety

I am aware of the need to conduct ongoing Health and Safety risk assessments to identify and deal with hazards that might involve tripping, manual handling, electric shock, hazardous substances, etc. I also conduct ongoing fire risk assessments. The ground floor is fairly open in terms of layout (no fixed seating). The building currently only has one door, which I am aware restricts the occupancy to 60 persons.

There is not a bar and all drinks are brought to the tables. The premise is monitored by CCTV; smoke alarms and electrical wiring are all working properly. Staff are advised of the findings from the risk assessments during training, the notes for which are kept in the stockroom/ office for reference. Staff also undertake First Aid, fire safety training and personal safety so they are aware of potential hazards and what to do in emergencies.

d) The prevention of public nuisance

I am requesting additional hours to sell alcohol which do not exceed normal trading hours of other local pubs and not exceeding 11.00 - 00.30. Most customers are from the local community and arrive on foot. However, even though we have a no phones policy, customers are allowed to use online apps to book taxis and check train and bus timetables.

Continued from previous page...

Noise is kept to a minimum as we do not have TV screens and phones are not allowed inside. If anyone uses their phone, a £1 fine is imposed and the money raised to local good causes and this has generated in the region of £5,500 in the 3 years that we have been open. There are no kitchen extractor fans as hot food is not served and all deliveries or rubbish disposal take place during daytime hours, via our front door. and accessed from our own driveway so as not to cause congestion on the road outside. Staff have been made aware of the above policies during training, the notes are available for reference. Notices are posted at the door asking patrons to leave quickly and quietly. There is not a designated car park for the premises so customers will not be congregating around their cars in the evening. There are a number of public car parks in the town and there is meter parking on the main road opposite. To my knowledge the rear of 172 St Marys Lane (1b Sunnyside Gardens) Upminster is not within 50m of any hospitals, hospices, schools, place of worship. The nearest residential property is next to the adjacent service road, which this premise does not have right of use but is used by an Indian restaurant and an undertakers etc. for which a sign states is in use 24 hours. I would be happy to take further guidance from the Environmental Health Department in this matter.

e) The protection of children from harm

Few activities will take place on the premises which might give concern to children's safety (e.g. no adult entertainment or gambling) and a 'challenge 25' policy is in place. We allow children in the premises until 9pm and outside after that time if accompanied by an adult and at our discretion, there are times when we do not allow under 18's at any time and this decision is respected by our customers. I will comply with any conditions made, but think that the current arrangement is very reasonable. We do not sell ready-to-drink bottles of alco-pops. I believe the 'sensible drinking' approach will help ensure children are not exposed to incidences of violence or disorder.

Section 17 of 18

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 18 of 18

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100.00

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00*

Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 - £1,000.00

Capacity 10000 -14999 - £2,000.00

Capacity 15000-19999 - £4,000.00

Capacity 20000-29999 - £8,000.00

Capacity 30000-39999 - £16,000.00

Capacity 40000-49999 - £24,000.00

Capacity 50000-59999 - £32,000.00

Capacity 60000-69999 - £40,000.00

Capacity 70000-79999 - £48,000.00

Capacity 80000-89999 - £56,000.00

Capacity 90000 and over - £64,000.00

* Fee amount (£)

190.00

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the

Continued from previous page...

* Licensing Act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

Robert Knowles

* Capacity

owner

* Date

/

/

ddmmyyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number

Variation UPTAP

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

☐



Public Protection

London Borough of Havering
Mercury House, Mercury Gardens
Romford RM1 3SL

Mr Robert Knowles
[REDACTED]
[REDACTED]
[REDACTED]

Telephone: 01708 432777
Fax: 01708 432554
email: licensing@haverling.gov.uk
Textphone ☎: 01708 433175

Date: 5 April 2017

[REDACTED] PPC/016443

Dear Sir

Licensing Act 2003

Premises Licence

Licence Number - 016443

Upminster Tap Room, 1b Sunnyside Gardens, Upminster, RM14 3DT

This document in PDF format is the Premises Licence for the above address in accordance with the provisions of the Licensing Act 2003.

Please note the London Borough of Havering no longer produces paper versions of Premises Licences.

You are reminded that the premises licence or a certified copy of the licence must be kept at the premises while the licence summary, known as Part B, must be displayed on the premises in a prominent position.

To comply with the legislation a printed or electronic version of this document will be accepted as the Premises Licence, this must be available for inspection by an authorised officer also "Part B" must be displayed either printed or electronically.

Full details of the Licensing Act regulations can be found on the GOV.UK website

<https://www.gov.uk/alcohol-licensing>

Please note that the granting of a licence under this Act does not remove the need for any necessary consent under other legislation, such as the Planning Acts. The fact that a licence has been granted on certain terms does not imply that similar terms will be agreed under other legislation.

For further information relating to your licence please contact the Licensing Authority at the address detailed above.

This authority/organisation is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see

<https://www3.havering.gov.uk/Pages/ServiceChild/Fair-processing-notice.aspx>

Yours faithfully

Arthur Hunt
Licensing Officer



Licensing Matters is an email newsletter from Havering Council with the latest information on changes to licensing legislation as well as details of licensing applications received by the Council.

Make sure you and colleagues receive a copy so you know what's happening in licensing - Sign up at

www.havering.gov.uk/LicensingMatters



Premises licence number

016443

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Upminster Tap Room
1b Sunnyside Gardens, Upminster, RM14 3DT

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Sunday – 11.00 to 23.00

The opening hours of the premises

Monday to Sunday – 11.00 to 23.00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and Off Supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Robert Knowles

[Redacted address]

(where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Robert Knowles

[Redacted address]

of 4

Signed

Arthur Hunt, Licensing Officer

Date of issue 05/04/2017

London Borough of Havering – 16373

Mandatory Conditions

- 1. No supply of alcohol may be made under the Premises Licence;**
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or**
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.**
- 2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.**
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.**
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—**
 - (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to—**
 - (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or**
 - (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);**
 - (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;**
 - (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;**
 - (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;**
 - (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).**
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.**
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.**
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.**

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) A holographic mark, or
- (b) An ultraviolet feature.

6. The responsible person must ensure that—

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. Full details of this Mandatory Condition can be found at:-

<http://www.legislation.gov.uk/ukdsi/2014/9780111109120>

Annex 2 – Conditions consistent with the operating schedule

Non Standard Timings

24th December, 26th December, 31st December hours are 11.00 to 00.30 the following day, 17th March 2016, 25th March 2016 & 23rd April 2016 hours are 11.00 to 24.00

1. A ‘sensible drinking’ policy will be in place at the premises

2. The premises will abide by the British Beer & Pub Association (BBPA) code on irresponsible promotions.

3. A “Challenge 25” policy will be in place at the premises with notices displayed to remind customers that they may be asked to show proof of age.

4. There will be a zero tolerance policy in relation to illegal drug use and violent or anti-social behaviour on the premises.

5. Information will be displayed explaining what a unit of alcohol is and how it translates in practical terms to the drinks sold, together with information about the risks of drink driving and chronic drinking.

Signed



Arthur Hunt, Licensing Officer

Date of issue 05/04/2017

Annex 2 – Conditions consistent with the operating schedule cont'd

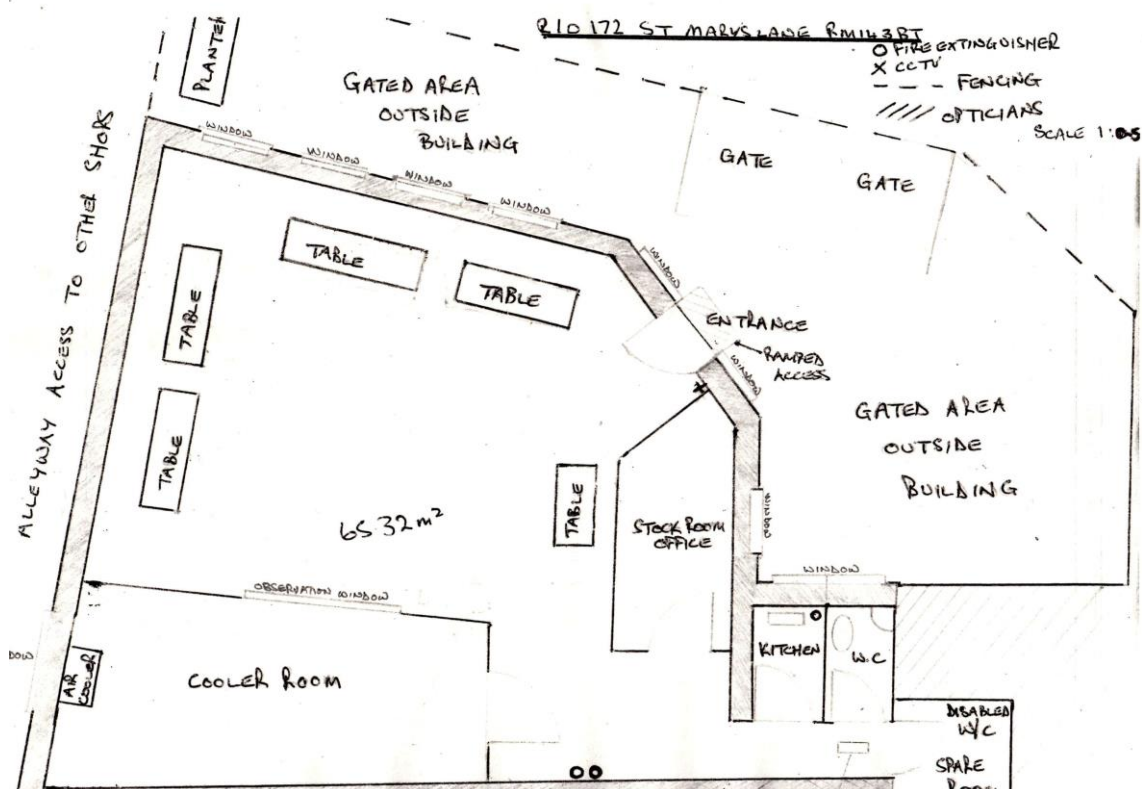
6. An incident book will be kept to log any refusals on the basis of no proof of age, intoxication or anti-social behaviour.
7. All of the above will be communicated to staff members during training, the notes for which will be kept in the storeroom/office for reference.
8. The premises will be monitored by CCTV.
9. Measures to discourage binge drinking will be in place such as not playing amplified music, by providing chairs for most of my customers and by selling primarily real ale. There will not be a 'happy hour' or similar drinks promotions.
10. The occupancy of the building will be restricted to 60 people.
11. Amplified music will not be played at the premises, live music will be acoustic only.
12. Deliveries and rubbish disposal will take place during daytime hours.
13. Notices will be posted at the door asking patrons to leave quickly and quietly.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

1. No persons under the age of 14 to be allowed on the licensed premises after 21.00hrs.

Annex 4 – Plans

Plans shown are not to scale





Part B

Premises licence summary

Premises licence number

016443

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

Upminster Tap Room
1b Sunnyside Gardens, Upminster, RM14 3DT

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Sunday – 11.00 to 23.00

The opening hours of the premises

Monday to Sunday – 11.00 to 23.00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and Off Supplies

Name, (registered) address of holder of premises licence

Mr Robert Knowles

[Redacted address]

[Redacted address] applicable)

N/A

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Robert Knowles

State whether access to the premises by children is restricted or prohibited

Restricted

1 of 1

Signed

Arthur Hunt, Licensing Officer

Date of issue 05/04/2017

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**NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER
SECTION 34 OF THE LICENSING ACT 2003**

Notice is hereby given that **APPLICANT**
Mr Robert Knowles

has applied for a premises licence Variation in relation to
Upminster Tap Room 1b Sunnyside Gardens, Upminster, RM14 3DT

to permit the following changes to the licence:

**To extend the hours during which the sale of alcohol may be
permitted at the premises.**

The register of the licensing authority is kept at the address below. Full details of the application can be inspected at this address during normal business hours.

A representation by any person or a responsible authority regarding this application can be made to The Licensing Authority Town Hall Main Road Romford RM1 3BD website www.havering.gov.uk

Such representation must be received in writing by **4th December 2018**

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is unlimited.

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PUBLIC NOTICES

Legal and Public Notices

**LICENSING ACT 2003
APPLICATION FOR
PREMISES LICENCE**

We, FT Foods Limited, made an application for a new premises licence at 53-55 South Street, Romford RM1 1HL, to the London Borough of Havering on the 7th of November 2018. To authorise Late Night Refreshment only: Monday to Saturday 23:00hrs to 01:00hrs the next day, Sunday 23:00hrs to midnight. A copy of the application can be viewed at the during office hours at: Licensing, Public Protection, Mercury House Mercury Gardens Romford Essex RM1 3SL. Any person wishing to make representations in relation to this application must do so in writing to Licensing Department, at the address above or by email licensing@havering.gov.uk no later than the 5th of December 2018. Details also available at www.havering.gov.uk. It is an offence knowingly or recklessly make a false statement in connection with an application; the maximum fine for which a person is liable on summary conviction for making a false statement is a Level 5 fine on the standard scale, 754416

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IN THIS SPACE
PLEASE CALL US ON**

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671
4460**

**NOTICE OF APPLICATION TO VARY A
PREMISES LICENCE UNDER SECTION
34 OF THE LICENSING ACT 2003**

APPLICANT: The Upminster TapRoom

**PREMISES: 1B Sunnyside Gardens Upminster
RM14 3DT**

The proposed variation is: To extend the closing hours of the premise for the sale of alcohol

Full details of the application and the variations sought can be inspected at the address noted below during normal business hours.

Any representations by an interested party or responsible authority regarding this application can be made to: Licensing Team Housing & Public Protection London Borough of Havering Town Hall, Main Road, Romford, RM1 3BD
Website: www.havering.gov.uk

Such representation must be received in writing by : 6 December 2018, clearing stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

**Goods Vehicle
Operator's Licence**

Jake Doughty trading as FTS Haulage Ltd of 17 Marsh Way, Fairview Industrial Estate, Rainham RM13 8UH is applying to change an existing licence as follows: To keep an extra 10 goods vehicles and 5 trailers at the operating centre at 17 Marsh Way, Fairview Industrial Estate, Rainham RM13 8UH
Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF, stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's office.

**TO ADVERTISE IN THESE
PAGES CALL THE TEAM NOW ON**

0845 671 4460

**LONDON BOROUGH OF HAVERING NOTICE OF
APPLICATIONS FOR PLANNING PERMISSION**

Notice is hereby given that the Council has received the following applications which need to be advertised for the reasons set out below:

P1585.18 - Queen Elizabeth House, Romford Mail Centre, Sandgate Close, Romford, RM7 0AB - Erection of workshop, cycle shed, waste store, generator housing, vehicle wash, telecommunications antennae & flagpoles, siting of a picnic area and waste compactor within the curtilage of the site. P0038.93 Conditions(s) 3 - "The workshop hereby permitted shall be used solely for purposes incidental to the main use of the site as a sorting office and shall not be used independently for any other purpose". This is a major development because it is being carried out on a site with an area of 0.5 hectare or more and it is not known if the number of dwelling houses to be provided is 10 or more. **P1528.18 - 332 Eastern Avenue East, Romford, RM2 5RA** - Planning permission is sought for a dropped kerb. The development is in a Conservation Area.

Application details, including the plans can be viewed online at www.havering.gov.uk/planning or at the Planning reception, located in the Public Advice and Service Centre (PASC), accessed via the Liberty Shopping Centre, Romford, between 9am and 11am, Monday, Wednesday and Friday except for the last Wednesday of each month when the reception is closed. If you wish to comment on an application please use the online comment form available on the Council's website or alternatively write to Development Control, 5th Floor, Mercury House, Mercury Gardens, Romford RM1 3SL, or email planning@havering.gov.uk quoting the application number and the location. Comments must be received within 21 days from the date of this notice. Please note that members of the public are entitled to see and take copies of any comments you make and your comments may also be available to view on the internet. **Development & Building Control** - Published in the Romford Recorder on 16th November 2018.

Notice of application for the grant of a Premises Licence under Section 17 of the Licensing Act 2003
Notice is hereby given that Stonegate Pub Company Limited has applied to London Borough of Havering for the grant of a Premises Licence in respect of Premises known as The Sutton Arms, 14-16 Station Lane, Hornchurch, RM12 6NJ. The proposed licensable activities and their hours are: 1. Sale of alcohol and regulated entertainment in the form of live music, recorded music and performance of dance: From 09:00 hours to 23:30 hours on Sundays to Wednesdays inclusive; from 09:00 hours to 01:00 hours the following day on Thursdays; from 09:00 hours to 02:00 hours the following day on Fridays and Saturdays. 2. Regulated entertainment in the form of films: From 07:00 hours to 23:30 hours on Sundays to Wednesdays inclusive; from 07:00 hours to 01:00 hours the following day on Thursdays; from 07:00 hours to 02:00 hours the following day on Fridays and Saturdays. 3. Late night refreshment: From 23:00 hours to 23:30 hours on Sundays to Wednesdays inclusive; from 23:00 hours to 01:00 hours the following day on Thursdays; from 23:00 hours to 02:00 hours the following day on Fridays and Saturdays. 4. Opening hours: From 07:00 hours to 00:00 hours on Sundays to Wednesdays inclusive; from 07:00 hours to 01:30 hours the following day on Thursdays; from 07:00 hours to 02:30 hours the following day on Fridays and Saturdays. 5. Non standard timings as detailed in the application submitted to the Licensing Authority. Any representations regarding the above-mentioned application must be received in writing by Licensing Team, Public Protection, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD no later than 6 December 2018 stating the grounds for representation. The register of London Borough of Havering and the record of the application may be inspected at the address of the council, given above, during normal business hours or on the council's website - www.havering.gov.uk
It is an offence knowingly or recklessly make a false statement in connection with an application. A person is liable to an unlimited fine on conviction should such a false statement be made.

**Poppleston Allen
37 Stoney Street, The Lace Market, Nottingham,
NG1 1LS**

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LONDON BOROUGH OF HAVERING

ROAD TRAFFIC REGULATION ACT 1984 SECTION 14(1) AND 16, PROPOSED AND MADE ORDER NOTICES
WE THE LONDON BOROUGH OF HAVERING GIVE NOTICE THAT WE PROPOSE TO MAKE THOSE RESTRICTIONS REFERRED TO IN PART 1 TO THIS NOTICE AND HAVE MADE THE RESTRICTIONS REFERRED TO IN PART 2 TO THIS NOTICE, IN EACH CASE FOR THE REASONS AND DURATION STATED (OR UNTIL THE COMPLETION OF THE WORKS - WHICHEVER IS THE SOONER) AND WITH DIVERSION ROUTES AVAILABLE.

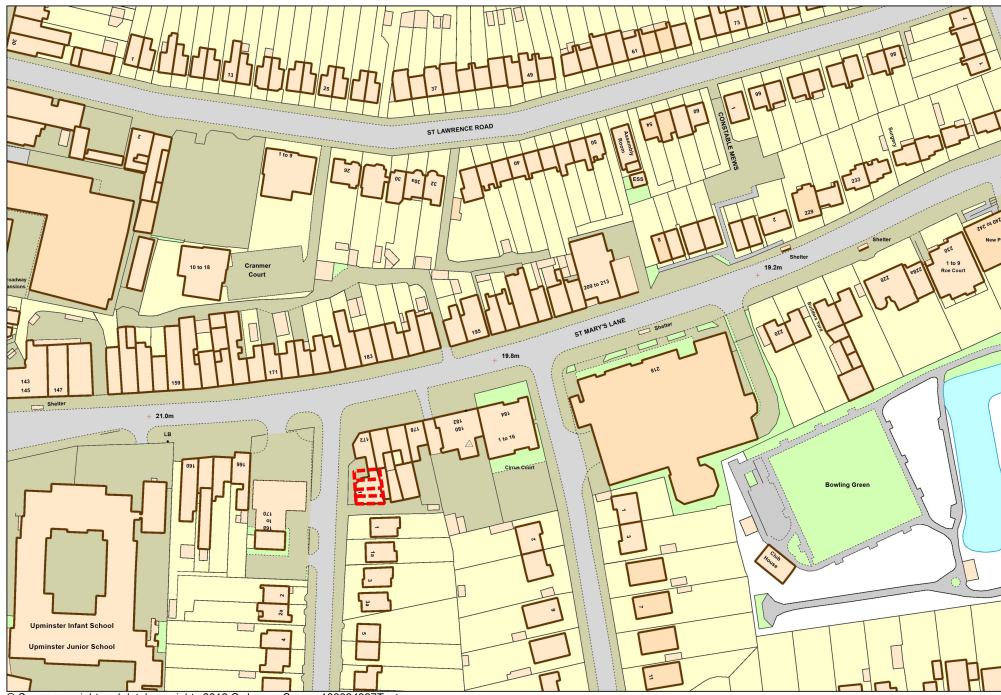
DIPTI PATEL, ASSISTANT DIRECTOR OF ENVIRONMENT (PUBLISHED IN THE ROMFORD RECORDER 16th NOVEMBER 2018)

PART 1 - PROPOSED NOTICE (PROPOSED RESTRICTIONS)

TT No	Road Name and Restriction(s)	Reason	Diversion Route	Duration of Works - Between:
1099	Road Closure Romford Brentwood Road Princess Road to South Street		N/A	On 26th November to 1st December 2018 Between 19:30 to 06:00 daily
	Temporary suspension of pay and display parking bays opposite 1 to 12 Mandarin Royal, Albert Road.	To facilitate resurfacing works and allow parking of contractors plant	N/A	On 29th November to 30th November 2018 Between 19:30 to 06:00
	Albert Road suspension of one-way traffic flow	Carriageway Resurfacing	N/A	On 29th November to 30th November 2018 Between 19:30 to 06:00
	Albert Road closed at its junction with Brentwood Road	Carriageway Resurfacing	Boundary Road, Milton Road, Shakespeare Road, Shaftesbury Road	On 29th November to 30th November 2018 Between 19:30 to 06:00
	Boundary Road closed at its junction with Brentwood Road	Carriageway Resurfacing	South west bound - Milton Road, Carlisle Road, Brentwood Road, Thurloe Gds, South Street. North east bound - Milton Road, Carlisle Rd, Kings Road, Manor Road	On 30th November to 1st December 2018 Between 19:30 to 06:00
	Brentwood Road closed between its junction of Princess Road and South Street	Carriageway Resurfacing	<u>Westbound diversion</u> 1- Albert Road, Victoria Road, Thurloe Gds, South Street. <u>Eastbound Diversion 1</u> - South Street, Victoria Road, Princes Road. <u>Eastbound Diversion 2</u> - South Street, Rom Valley Way, Roneo Corner, Park Lane Park Lane, Claremont Road Globe Road in both directions) <u>Westbound diversion</u> - Manor Road, Victoria Road, Thurloe Gds, South Street <u>Eastbound Diversion</u> - Albert Road, Victoria Road, Manor Road	On 26th November to 1st December 2018 Between 19:30 to 06:00 daily
	Craigdale Road closed at its junction with Brentwood Road	Carriageway Resurfacing	South Street, Clydesdale Road in both directions	On 27th November to 28th November 2018 Between 19:30 to 06:00
	Douglas Road closed at its junction with Brentwood Road	Carriageway Resurfacing	South Street, Clydesdale Road, Craigdale Road, Allandale Rd in both directions	On 28th November to 29th November 2018 Between 19:30 to 06:00
	George Street closed at its junction with Brentwood Road	Carriageway Resurfacing	Wheatsheaf Road, Richmond Road in both directions	On 28th November to 29th November 2018 Between 19:30 to 06:00
	Globe Road closed at its junction with Brentwood Road	Carriageway Resurfacing	Claremont Road , Park Lane in both directions	30th November to 1st December 2018 Between 19:30 to 06:00
1107	Granger Way closed at its junction with Brentwood Road	Carriageway Resurfacing	No Diversion access will be maintained as far as is reasonably practical	On 30th November to 1st December 2018 Between 19:30 to 06:00
	Kyme Road closed at its junction with Brentwood Road	Carriageway Resurfacing	South Street, Dymoke Road in both directions	On 27th November to 28th November 2018 Between 19:30 to 06:00
	Park Lane closed at its junction with Brentwood Road	Carriageway Resurfacing	Claremont Rd, Globe Road in both directions	On 28th November to 29th November 2018 Between 19:30 to 06:00
	Princess Road closed at its junction with Brentwood Road	Carriageway Resurfacing	Kings Road, Manor Road on both directions	On 30th November to 1st December 2018 Between 19:30 to 06:00
	Wheatsheaf Road closed at its junction with Brentwood Road	Carriageway Resurfacing	George Street, Richmond Road in both directions	On 30th November to 1st December 2018 Between 19:30 to 06:00
	Upminster No waiting Argyle Gardens, from the southern kerbline of St Mary's Lane to the common boundary of Nos. 37 and 39. Front Lane, from the northern kerbline of St Mary's Lane to the northern kerbline of Greenbanks. Howard Road, from the northern kerbline of St Mary's Lane to the western boundary of No.114. St Mary's Lane, from the western kerbline of Argyle Gardens to the common boundary of Nos. 1 and 2 Lichfield Terrace.	Event off the highway	N/A	Between 13:00 and 20:00 on 27th November 2018

YOU CAN GET MORE INFORMATION AND MAKE COMMENTS ABOUT THE PROPOSED RESTRICTIONS BY CONTACTING THE APPROPRIATE EMAIL ADDRESS

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Licensing Act 2003 Responsible Authority representation

This representation is made by a responsible Authority for the London Borough of Havering concerning a licence application for the premises as detailed below.

Premises Name and address:	Upminster Tap Room 1B Sunnyside Gardens, Upminster Essex RM14 3DT
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Your Name:	Planning Enforcement Team.
Organisation name / name of body you represent:	Havering Council's planning department
Your Address:	5 th Floor Mercury House, Mercury Gardens, Romford, RM1 3SL
Email:	Planning_enforcement@havering.gov.uk

Summary of representation:	<p>To OBJECT to the licence application on the specific licencing objective "The prevention of public nuisance".</p> <p>To OBJECT to the application to vary the licence on the specific licencing objective "The prevention of public nuisance".</p> <p>To SUPPORT to the application to review the licence on the specific licencing objective "The prevention of public nuisance".</p>
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<p>Policy Considerations:</p> <p>The representation takes into account the following licencing policies as set out in the document titled "Statement of Licencing Policy" with effect from 7th January 2016:</p> <p><u>Licencing Policy 1</u></p> <p>In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:</p> <ul style="list-style-type: none"> • whether the premises is located in an area of cumulative impact; • the type of premises and their cumulative impact on the area and the mix of premises in the area; • the location of the premises and the character of the area; • the views of the responsible authorities;

- the views of other persons;
- past compliance history of current management;
- the proposed hours of operation;
- the type and number of customers likely to attend the premises;
- whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in the Safe and Sound meetings and pub watch.

Licensing Policy 6

The Licensing Authority considers that, in the interests of clarity and transparency, applicants should normally have in place the relevant planning consent for the intended use and hours of operation, or otherwise have lawful planning status, before making an application for a premises licence. However every application will be considered on its merits on a case by case basis

Licensing Policy 8

When assessing the applicant's or licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into account whether the applicant or licensee:

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements
- Can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements.

Where there is a history of non-compliance associated with the premises the Licensing Authority is unlikely to grant a new or variation application unless there is evidence of significant improvement in management standards.

Licensing Policy 14

The Licensing Authority is committed to protecting the amenity of residents and businesses in the vicinity of licenced premises, particularly when late hours have been sought. Where relevant representations are received, the Licensing Authority will impose appropriate restrictions or controls on the licence to support the prevention of undue noise disturbance from licensed premises.

Representation:

An assessment by the planning services has been previously undertaken under a planning application with reference P0235.15. Upon review of all material considerations in terms of the use of the property, it was seemed necessary and expedient to restrict the use of the

property to prevent a public nuisance. The use has subsequently been conditioned so that:

Condition 5 states:

The use hereby permitted shall not be open to customers outside the following times;
11.00 -23.00.

The Planning Team not received any application to vary this condition.

The licence application proposes a use that exceeds the restrictions that have been placed on the use by the planning department; and the use proposed does not have lawful planning status and the application therefore does not accord with licencing policy 6.

Given the argument as set out above, the planning department's concerns on the prevention of public nuisance have not been alleviated though the licence application. As this is the case, we ask that the licencing committee use their powers under licencing policy 1, 8 and 14 to take consideration of the views of the planning department as a responsible authority. You are therefore advised to restrict the hours of operation to what has been approved by the planning department as set out above.

Complaint and Inspection History (if applicable):

No visits to the property were undertaken.

Application Number:	P0235/15
Description of proposal:	The development proposed for change of use of single storey building from A2 (Office) to A4 (drinking establishment use) use.
Outcome:	Permission refused- Appeal allowed with conditions

Other documents attached:

NONE

Dated: 19.11.2018	Officer: Onkar Bhogal Principal Planning Enforcement and Appeals Officer
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